

2015 South Arkansas Mayhaw Festival

May 2, 2015

8:00 a.m. - 4:00 p.m.



Vendor and Exhibitor Rules and Guidelines

1. The South Arkansas Historical Preservation Society, Inc. Board of Directors is the sole sponsor of this event, and reserves the right of final authority for any issues or controversies.
2. SAHPS promotes this festival as a celebration of the history of the pioneer days of South Arkansas. John and Penelope Newton built the lovely antebellum Newton House in 1849 and we are proud to open it for a glimpse of life in that era with living history actors. We welcome handmade items and demonstrations of country life, its crafts, music, daily chores, and food.
3. The booth space rental is 10' x 10' and again the fee is \$50.00 to be paid in advance and fee is non-refundable (rain or shine). This is considered a contribution to SAHPS, an IRS approved 501(c)3 nonprofit organization.
4. The Mayhaw Festival Application should be filled in with craft information and returned with the fee. Space is limited - **Deadline is Friday, April 17th.**
5. SAHPS reserves the right to assign all spaces and there are no guaranteed locations.
6. SAHPS reserves the right to refuse any entry and to refund any entry fee.
7. The sponsor, city or county will not be held liable for fire, theft, personal injury or other damage regardless of cause.
8. Vendors and Exhibitors may not sublet space without prior approval of SAHF.
9. Booths and displays **must be set up before 8:00 a.m.** and vehicles removed from display area. Booths must be remain until 4:00 p.m. Entry point: **Sheppard & Jackson Streets**
10. You must furnish your own tents, tables, chairs, display shelving and electrical cords.
11. **NEW:** Because making and selling Mayhaw Jelly has been the *raison d'etre* and anchor of this Mayhaw Festival for over 20 years, we ask that no other vendors sell Mayhaw jelly. ALSO, because we do not charge admission, SAHPS will be selling water and soft drinks to offset our expenses - and we ask that no other vendors sell water and soft drinks.
12. Vendors will be given a sales tax form to complete from the State of Arkansas Department of Finance and Administration Sales Tax office (ST370) to complete and to return a % of sales tax collected in an envelope at the end of the festival to Mayhaw Festival staff. If the Vendor has a sales tax permit number, put the number on the form and return to Mayhaw staff with no money in it. The state will complete it for you.

You, the Vendor and Exhibitor are important to us, and we hope you enjoy this event and plan to come again. Please let us know how we can be of service to you.
For questions call: 870-862-9890 or send inquiries to info@soarkhistory.com.

2015 VENDOR CHAIRMAN

Dear Vendors:

Please arrive at the festival location between 6:00 a.m. - 6:30 a.m. to be setup by 8:00 a.m. on Saturday, May 2nd and enter the festival area from the South at the intersection of Sheppard and Jackson streets. You will exit the festival at 4 p.m. from the North end of the festival at the intersection of Sheppard and Jackson Streets. The festival vendors will be setup in the Jackson Street area between Faulkner and Sheppard Streets.

Please remember to bring your tables, chairs, tents and 150 ft. extension cords if you requested electricity on your application form. If you forgot to request electricity in advance, we cannot promise that there will be a spot for you to hook up to an electrical outlet.

If you are a facebook user, we would like you to Find us on Facebook by going to: <https://www.facebook.com/mayhawfestival> and check the page frequently for updates about the festival. If you post about the Mayhaw Festival, be sure to tag our Facebook page in the post!

Thank you for choosing to be a vendor at our annual Mayhaw Festival in El Dorado and we will see you on Saturday, May 2nd.

Stefani O'Donohoe
SAHF
870-862-9890
870-862-9893 - fax
stef@soarkhistory.com

2015

JANUARY

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DECEMBER

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